1. How do you include information privacy principles in your day-to-day work? Namely,
   1. Privacy by Design (PbD)?
   2. The Fair Information Practice Principles (FIPPs)?
2. Please describe the lifecycle of personal information in your departments business processes. (create, collect, use, share or retain)?
3. Does your department have any documentation for dealing with personal information?
   1. History? How/Why processes were developed.
   2. And were there any Trainings developed to assist with these new procedures?
   3. finally, what were some of your Lessons learned? - What was good/bad